



December 5 Board Meeting Agenda  
1:00pm – 3:00pm PST  
Hybrid meeting

LCFRB Office, 11018 NE 51<sup>st</sup> Cir., Vancouver, WA 98682

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**ROLL CALL**

**PUBLIC COMMENTS** (Limited to 3 minutes per person)

**PARTNER REPORTS**

**DIRECTOR'S REPORT**

**BOARD BUSINESS**

Items	
1.	Consent Agenda
	Executive Session for employee performance review and merit increase discussion
2.	2026 Annual Budget

**GOOD OF THE ORDER**

- SW Cities Representative Member solicitation in February
- Salmon Day in Olympia, in partnership with the Fish Enhancement Groups- Feb. 4

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*If you need special accommodations to participate in this meeting, please call 360 425-1555*



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December 5, 2025  
Board Meeting  
Webinar and In-Person Meeting

Final Minutes  
Approved: January 9, 2026

WSDOT/LCFRB Office  
11018 NE 51<sup>st</sup> Circle  
Vancouver, WA 98682

Present: Dan Cothren, Dalton Fry, Asa Leckie, Sue Marshall, Todd Olson, Ed Orcutt, Steve Rader, Sandra Staples-Bortner, Robert Sudar, Don Swanson and Jade Unger.

Absent: Scott Brummer, Marylynne Kostick, and Nathan Phillips. Chairman excused absent members.

Staff: Steve Manlow, Denise Smee, Amelia Johnson, Steve West, and Lorie Clark

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**PUBLIC COMMENTS:** No public comments were made.

**PARTNER REPORTS:**

- Shauna Hanish-Kirkbride of Department of Ecology:
  - State of Science Forum is scheduled for December 9 & 10, 2025;
  - TMDL Advisory Group is meeting on 12/08/25 to discuss the implementation plan and public survey; and,
  - The Cowlitz Tributary report on Water Quality is now available on Ecology's website. Here is a link: <https://apps.ecology.wa.gov/publications/documents/2510058.pdf>.

**DIRECTOR'S REPORT:** Director Manlow noted he did not prepare a written Director's Report but highlighted the following:

- In January, staff will open the SRFB and CRR grant rounds;
- The Brian Abbott Fish Barrier Removal Board (BAFBRB) grant round is now open, with new standards for waiving match. Applications are due 01/26/26;
- Steve West has been busy working with partners to develop a comprehensive flood control and restoration funding package for the Toutle River Watershed;
- Staff met with Energy Northwest (ENW) to discuss the grant round kickoff. There is \$704,525 available for projects;
- Salmon Day on the Hill is scheduled for 2/4/2026 in Olympia; and,
- Steve West coordinated the response to the Cameron Creek bridge collapse situation, in the Abernathy Creek watershed. The barrier has been corrected with funding provided by the Wild Salmon Center.

## **BUSINESS MEETING**

### Item #1 Consent Agenda

Member Swanson moved and Member Cothren seconded to approve the Consent Agenda as submitted.

No discussion. Motion carried.

## **EXECUTIVE SESSION**

At 1:15 p.m., Chairman Olson announced the Board will now adjourn for Executive Session to discuss employee's performance review as allowed by RCW 42.30.110 (1g).

The Board will be in executive session until 1:30 p.m.

The Board is expected to take further action following the executive session.

At 1:30 p.m., Chairman Olson called the meeting back to order.

### Item #2 2026 Annual Budget

Ms. Smee presented the annual budget. She described the Revenues and Expenditures sections of the budget and presented a PowerPoint with supporting background information. Ms. Smee included a comparison of the 2025 and 2026 budgets.

Questions and comments from Board members:

- Member Marshall asked what projects have been funded from the Clark County Clean Water fund. Ms. Smee stated she will share the final report on the program with the Board.
- Member Staples-Bortner asked if the Board has had a financial audit. She noted she would like to see the financials on a regular basis.

Member Swanson moved and Member Unger seconded to adopt the proposed calendar year 2026 budget.

No discussion. Motion Carried.

## **GOOD OF THE ORDER**

- Ms. Smee noted Salmon Day on the Hill in Olympia is scheduled for February 4, 2026. Member Orcutt suggested contacting the legislators as soon as possible for the event because their calendars will fill up quickly.
- Ms. Hanisch-Kirkbride, WA Ecology, stated that the Capital Lake/Deschutes tour will be taking place during the Salmon Day on the Hill.
- Member Leckie announced that approximately 100 chum have been observed in Rock Creek

(by Stevenson).

- Ms. Smee stated staff will solicit for the SW WA City Representative in February 2026. This position was left vacant after Troy McCoy resigned.
- Ms. Smee announced the next meeting is scheduled for January 9, 2026. This is a special meeting on the second Friday of the month.

Adjourned at 2:00 p.m.

/lc

Approved in open session on 01/09/2026

Signed: \_\_\_\_\_

Todd Olson, Chairman