



November 7, 2025 Board Meeting Agenda

1:00pm – 3:00pm PST

This is a hybrid meeting- participants have the option to attend virtually using the Microsoft Teams information or in-person.

In-Person Meeting location:

LCFRB Office
11018 NE 51st Cir
Vancouver, WA 98682

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Meeting ID: 276 789 542 512

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ROLL CALL

PUBLIC COMMENTS (Limited to 3 minutes per person)

PARTNER REPORTS

DIRECTOR'S REPORT

BOARD BUSINESS

Action Items	
1.	Consent Agenda
2.	Open Energy NW Small Grant
3.	Approve new TAC Member

GOOD OF THE ORDER

If you need special accommodations to participate in this meeting, please call 360 425-1555



November 7, 2025
Board Meeting
Webinar and In-Person Meeting

Final Minutes
Approved: December 5, 2025

WSDOT/LCFRB Office
11018 NE 51st Circle
Vancouver, WA 98682

Present: Scott Brummer, Dan Cothren, Marylynne Kostick, Matt Little, Todd Olson, Ed Orcutt, Nathan Phillips, Sandra Staples-Bortner, and Don Swanson.

Absent: Dalton Fry, Asa Leckie, Steve Rader, Robert Sudar, and Jade Unger. Chairman excused absent members.

Staff: Steve Manlow, Denise Smee, Amelia Johnson, Steve West, and Lorie Clark

PUBLIC COMMENTS: No public comments were made.

PARTNER REPORTS: No partner reports were presented.

DIRECTOR'S REPORT: Director Manlow noted the Director's Report was sent to the Board in advance of the meeting and asked members if they had questions. Director Manlow then highlighted a few items from the report:

- The interlocal agreement that provides the framework for Board operations will be expiring at the end of the year - staff are working with each of the SW WA Counties on a five-year extension;
- Staff have been busy with outreach activities this fall. He noted the LCFRB co-hosted a Cowlitz Restoration and Recovery (CRR) program field tour in the Upper Cowlitz/Cispus watersheds with Tacoma Power, and a tour of work in the South Fork Toutle watershed with the Lower Columbia Fish Enhancement Group.
- The Brian Abbot Fish Barrier Removal Board (BAFBRB) recently adopted updates to Manual 22 for the 2027/29 grant round, including waiving 15% match requirements for projects: coordinated with other projects in a watershed; that are identified as a high priority in regional barrier assessments; and, that are located within state designated economically distressed or overburdened communities.

BUSINESS MEETING

Item #1 Consent Agenda

Member Staples-Bortner moved and Member Orcutt seconded to approve the Consent Agenda as submitted.

No discussion. Motion carried.

Item #2 Open Energy NW Small Grant

Director Manlow presented the item and staff recommendations. He noted that at its January 10, 2025 meeting, the Board authorized the Executive Director to enter into agreement with Energy Northwest to manage the Packwood Hydroelectric Project mitigation fund, and under that agreement, Energy Northwest will provide LCFRB with \$15,000 annually to manage the program from 2026 through 2028. He indicated the final funding amount available for projects has been established at \$704,525.

Member Orcutt moved and Member Swanson seconded to recommend that the Board:

- 1 – Adopt the proposed program guide and application materials for the Energy Northwest Small Grants Program;
- 2 - Authorize opening and implementation of the 2026 Energy Northwest Small Grants Program; and
- 3 - Authorize the Director to enter into contracts for project implementation upon project selection

No Discussion. Motion Carried.

Item #3 Approve New TAC Member

Director Manlow presented the item.

Member Orcutt moved and Member Staples-Bortner seconded to appoint Carly Lemon from the Underwood Conservation District to the LCFRB's Technical Advisory Committee (TAC).

No discussion. Motion carried.

GOOD OF THE ORDER

- Ms. Smeed stated Salmon Day on the Hill in Olympia is scheduled for February 4, 2026.
- The December Board meeting has been changed from December 12 to December 5 and it will be a hybrid meeting.
- Member Little stated that Clark County is writing a letter of support for the Skamania hatchery and will be sending it to the Ways & Means Committee.
- Director Manlow stated the City Representative position, previously held by Troy McCoy, is currently vacant. Due to elections, staff will advertise the opening after the first of the year.

- Director Manlow asked the Board if there were any projects they would like to see.
- Member Staples-Bortner stated that the SF Toutle project was a great tour.
- Member Swanson stated the due to the federal government shutdown, the group was not able to visit the Sediment Retention Structure (SRS) on the SF Toutle operated by USACE. He noted that he would still like to see it.

Adjourned at 1:20 p.m.

/lc

Approved in open session on 12/05/2025

Signed: _____

Todd Olson, Chairman
