
Lower Columbia Fish Recovery Board

Special Board Meeting Agenda

August 9, 2024 from 1:00pm – 3:00pm

In-person location is the LCFRB office
11018 NE 51st Cir
Vancouver, WA 98682

Microsoft Teams meeting

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ROLL CALL

PUBLIC COMMENTS

PARTNER REPORTS

DIRECTOR'S REPORT

BOARD BUSINESS

Item #1 Consent Agenda

Item #2 SRFB and CRR Ranked List Approval

Item #3 Approve new TAC members

Item #4 Adopt the resolution to honor Dan Rawding

Executive Session for an employee performance review and merit increase discussion

GOOD OF THE ORDER

If you need special accommodations to participate in this meeting please call 360 425-1555



August 9, 2024
Board Meeting
Webinar and In-Person Meeting
WSDOT, Room 124
11018 NE 51st Circle, Vancouver WA 98682

Final Minutes
Approved: November 1, 2024

Present: Scott Brummer, Dan Cothren, Marylynne Kostick, Asa Leckie, Sue Marshall, Todd Olson, Nathan Phillips, Sandra Staples-Bortner, Don Swanson, Jade Unger, Dennis Weber and Lynda Wilson.

Absent: Dalton Fry, Troy McCoy, and Robert Sudar. Chairman excused absent members.

Staff: Steve Manlow, Denise Smee, Amelia Johnson, Steve West, and Lorie Clark

Special Guest: Dan Rawding, Retired WDFW

ANNOUNCEMENTS: No announcements were offered.

PUBLIC COMMENTS: No public comments were offered.

PARTNER REPORTS: No partner reports were offered.

DIRECTOR'S REPORT: Director Manlow stated the Director's Report was sent out with the Board materials in advance but wanted to highlight the following areas:

- Office Space Lease: Mr. Manlow stated originally the Board entered into a 5-year lease agreement with WSDOT allowing for an increase of 3% per year. Our current lease expires on 8/31/2024. Two weeks ago, we received an updated lease from WSDOT that would more than double our current monthly rent. Staff are currently exploring options with WSDOT to maintain a lower lease rate.
- Staff have been working with NetRaising to develop a graphics package, new logo, and website structure for the LCFRB. A draft of the new logo has been included in the Director's Report.

BUSINESS MEETING

Item #1 Consent Agenda

Member Staples Bortner moved and Member Swanson seconded to approve the Consent Agenda as submitted. No discussion. Motion carried.

Item #2 SRFB and CRR Ranked List Approval

Chairman Olson expressed his thanks to staff, sponsors, and TAC members for all their work during this grant round process.

Mr. Manlow presented the item and staff recommendations. He added there are several parallel grant round funding sources (Targeted Investments, Riparian, Standard, and CRR) incorporated into this grant

Board members did not express any Conflicts of Interest on any of the projects submitted for funding.

Sponsor comments on their projects:

- No comments from sponsors.

Public comments on any of the projects:

- No comments from the public.

Member Weber moved and Member Swanson seconded to:

- 1 – Allocate \$150,000 in Salmon Recovery Funding Board (SRFB) Riparian Funds to the Klickitat County Lead Entity;
- 2 – Authorize addition of \$151,740 from the future 2025 Lower Columbia standard allocation to the 2025 Klickitat Lead Entity allocation, in addition to the established 2.7%;
- 3 – Adopt the LCFRB Technical Advisory Committee's (TAC) Benefits to Fish, Certainty of Success and Cost scores and supporting assumptions, and rationales for both the SRFB and Cowlitz Restoration and Recovery (CRR) 2024 project reviews (Attachment A);
- 4 – Adopt the 2024 Ranked SRFB project list as recommended by the TAC and approve its submission to the SRFB (Attachment B); and,
- 5 – Adopt the 2024 Ranked CRR project list as recommended by the TAC and approve its submission to Tacoma Power's Fisheries Technical Committee (FTC) (Attachment C).

No Discussion. Motion Carried.

Item #3 Approval of New TAC Members

Mr. Manlow provided an overview of the action summary.

Member Marshall moved and Member Phillips seconded to appoint Rod Swanson and Sneha Rao to the LCFRB's Technical Advisory Committee (TAC). No discussion. Motion carried.

Item #4 Adopt Resolution to Honor Dan Rawding

Chairman Olson read into the record a Resolution to recognize the service Dan Rawding has given to the salmon recovery community and residents of Southwest Washington. Mr. Rawding recently retired from WDFW after 41 years of service. He held many positions while with WDFW and has

contributed substantively to salmon and steelhead management. Mr. Rawding's work will continue to guide recovery efforts into the future.

Mr. Rawding thanked the Board and staff for the Resolution and stated that it means a lot to him.

Member Swanson moved and Member Staples Bortner seconded to adopt a resolution honoring the service of former WDFW employee Dan Rawding to the salmon recovery community and residents of Southwest Washington. No discussion. Motion carried.

EXECUTIVE SESSION

At 2:13 p.m., Chairman Olson stated the Board will now meet in executive session to review the performance of the Director as allowed by RCW 42.30.110 (1)(g). The Board will be in executive session for 19 minutes until 2:30 p.m. The Board is expected to take further action following the executive session. Chairman Olson asked staff and members of the public to exit the Teams meeting until 2:30 p.m.

At 2:30 p.m., Chairman Olson called the regular meeting back to order.

Board member Staples Bortner moved and Board member Brummer seconded to award the Director a 5% merit increase effective July 1, 2024. No discussion. Motion carried.

GOOD OF THE ORDER:

- Member Weber stated in the past funding hasn't always been like this. In the past, Director Manlow would forgo his merit increases so that staff could get their step increases.
- Member Weber stated it is important to reach out to the legislative candidates regarding the Board's funding needs. Member Wilson agreed noting that appointments should be made with the new members of the Legislature.
- Ms. Smee stated the LCFRB Annual meeting will be held in person on October 4, 2024. Board members, TAC members, and sponsors are welcome to attend.
- Member Staples Bortner suggested having a Board tour and community meeting in the Spring.
- Member Swanson stated the Salmon Recovery Conference will be held in Yakima in late April 2025.
- Ms. Smee noted an email will be sent to sponsors today after the Board meeting in order to provide the ranked project lists.

Adjourned at 2:45 p.m.

/lc

Approved in open session on _____ Signed: _____

Todd Olson, Chairman